



BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED

(A Government of India Enterprise under Ministry of Information & Broadcasting)

(A Mini Ratna Company)

Head Office: 14-B, Ring Road, I.P. Estate, New Delhi-110002, Phone: 011-23378823

Corporate Office: BECIL Bhawan, C-56/A-17, Sector-62, Noida-201307

Phone: 0120-4177850 / 4177860 **Fax:** 0120-4177879 **Website:** www.becil.com

VACANCY ADVERTISEMENT NO. 192

Applications are invited for recruitment of following manpower purely on outsource basis for deployment in a Govt. office in Bhopal.

Post Code	Post/ Requirement (tentative)	Eligibility Criteria	Monthly Remuneration
1.	Lab Attendant G-II (05)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> 10+2 with Science Diploma in Medical Lab Technology <p>Desirable: Two years' Experience in relevant field.</p> <p>Age Limit : Between 18-27 years</p>	Rs.19,900/-
2.	Office Assistant (01)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> Degree from recognized University or equivalent. Proficiency in computers. Five year's work experience as Upper Division Clerk preferably from a Govt. sector. <p>Age Limit : Between 21-30 years</p>	Rs.35,400/-
3.	Upper Division Clerk (09)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> Degree from recognized University or equivalent Proficiency in computers. Skill Test Norm: <ul style="list-style-type: none"> ➤ A Typing speed of 35 w.p.m. in English or 30 w.p.m. in. Hindi only on computer. (35 w.p.m and 30 w.p.m corresponding to 10500 KDPH / 9000 KDPH on an average of 5 key depressions for each word.) <p>Age Limit : Between 21-30 years</p>	Rs.25,500/-
4.	Lower Division Clerk (07)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> 12th Class or equivalent qualification from a recognized Board or University. A Typing speed of 35 w.p.m. in English or 30 w.p.m. in. Hindi only on computer. (35 w.p.m and 30 w.p.m corresponding to 10500 KDPH / 9000 KDPH on an average of 5 key depressions for each word.) <p>Age limit :Between 18-27 years of age</p>	Rs.19,900/-

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5.	Technical Assistant/Technician (17)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> B.Sc. in Medical Lab Technology or equivalent. 5 years experience in the concerned field OR Diploma in Medical Lab Technology or equivalent. 8 years experience in the concerned field OR For posts in Anesthesia/Operation Theatre, B.Sc. in OT techniques or equivalent with 5 years experience in the concerned field. 10+2 with science with Diploma in OT techniques or equivalent with 8 years experience in concerned field. <p>Age Limit: Between 25-35 years</p>	Rs. 35,400/-
6.	Nuclear Medicine Technician (04)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> Degree in Nuclear Medicine Technology approved by AERB from a recognized Institute/University. OR Degree in Physics/Chemistry/ Biochemistry/ Microbiology/ Life Sciences with PG Diploma (two years course) in Medical Radiation and Isotope Technology (DMRIT) approved by AERB from a recognized Institute / University <p>Age Limit: Upto 35 years</p>	Rs.44,900/-
7.	Store Keeper (03)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> Degree from a recognized University/Institution. Post Graduate Degree/Diploma in Material Management from a recognized University/Institution; OR Bachelor's Degree in Material Management from a recognized University/Institution and 3 years experience in store handling (preferably medical stores.) <p>Age limit : Between 18 - 35 years</p>	Rs.35,400/-
8.	Warden (Hostel) (02)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> Graduate from recognized University / Institute. Diploma /Certificate in House Keeping /Material Management / Public Relation /Estate Management. Possessing two years' Experience of handling hostel in Government / Reputed Organization. <p>Age Limit: Between 30-45 Years</p>	Rs.35,400/-

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9.	Mechanic (Air Conditioning & Refrigeration) (01)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> 1. Pass in Matriculation or equivalent. 2. Must have undergone a minimum of 12 months' Refrigeration Mechanic or equivalent course in a recognized Technical Institute and must have served one year's apprenticeship in reputed firm or organization of Air-Conditioning and Refrigeration Engineers. <p style="text-align: center;">OR</p> <p>Two years 'apprenticeship in a reputed firm or organization of Air Conditioning and Refrigeration Engineers.</p> <ol style="list-style-type: none"> 3. A minimum of one year's experience as an Air Conditioning or refrigeration serviceman, or as a Junior Mechanic or in any other skilled capacity on the maintenance and installation of water coolers, refrigerators, room air conditioners and small air conditioning and cold storage plants. <p>Note:- In case of candidate with years experience clause 2 may relaxed.</p> <p>TRADE TEST:</p> <ol style="list-style-type: none"> (a) Use of leak detector in testing leaf (b) Soft soldering (c) Simple filling and fitting (d) Dismantle and assemble a water pump (e) Pump down a system upto 15 H.P (f) Oiling and greasing (g) Charge oil and gas in a system upto H.P (h) Dismantle and assemble a compress upto 5 H.P (i) Cut a compressor gasket of any type and size. <p>Age limit: Between 18-30 years of age</p>	Rs.19,900/-
10.	Personal Assistant (PA) (01)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> 1. Degree from recognized university. <p>Skill Test Norms:</p> <ul style="list-style-type: none"> ➤ Dictation -10 minutes 100wpm. ➤ Transcription-40 Minutes English or 55 minutes in Hindi on a Computer <p>Desirable:</p> <ol style="list-style-type: none"> 1. Diploma/Certificate in Secretarial Practice from a recognized institute. 2. Excellent command over Hindi and English (written and spoken) <p>Age Limit: 18-30 years</p>	Rs.35,400/-

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11.	Stenographer (03)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> 12th Class pass or equivalent qualification from a recognized Board or University <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> Matriculation or equivalent qualification from a recognized board or University with 5 years service (regular or ad-hoc) as Stenographer in Govt. Organization/Institution. Skill Test Norms:- Dictation: 10 MTS @ 80 w.p.m. Transcription: 50 MTS (English) & 65MTS (Hindi) [only on computers] <p>Age Limit: Between 18-27 years</p>	Rs.25,500/-
12.	Lineman (Electrical) (02)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> 10th Class /Standard or equivalent ITI Diploma Certificate/equivalent in related trade. 2 years experience in the relevant field <p>Age limit: Between 18-30 years</p>	Rs.19,900/-
13.	Operator (Lift or E&M) (01)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> 10th Class /Standard or equivalent ITI Diploma Certificate/equivalent in related trade <p>Age limit: Between 18-30 years</p>	Rs.19,900/-
14.	Legal Assistant (01)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> Graduate with experience of minimum period of three years assisting a qualified legal practitioner/firm as Legal Assistant in Legal department of Govt. organization. <p>Age Limit: Between 30-40 years of age</p>	Rs.44,900/-
15.	Medical Record Technician (02)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> B.Sc. (Medical Records) <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> 10+2 (Science) from a recognized board with at least 6 months Diploma/Certificate course in Medical Record Keeping from a recognized Institute/University and 2 years experience in a Hospital set up. <p style="text-align: center;">AND</p> <ol style="list-style-type: none"> Ability to use computers – Hands on experience in office applications, spread sheets and presentations. Typing speed of 35 words per minutes in English or 30 words per minute in Hindi. 	Rs.25,500/-

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16.	Junior Hindi Translator (01)	<p>Essential Qualification & Experience:</p> <p>1. Master Degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level</p> <p style="text-align: center;">OR</p> <p>Master Degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level.</p> <p style="text-align: center;">OR</p> <p>Master Degree of a recognized University in any subject either than Hindi or English with Hindi Medium and English as a compulsory or elective subject or as the medium of an examination at the degree level.</p> <p style="text-align: center;">OR</p> <p>Master's degree of a recognized University in any subject other than Hindi or English with English medium and Hindi as a compulsory or elective subject as the medium of an examination at the degree level</p> <p style="text-align: center;">OR</p> <p>Master Degree of a recognized University In any subject other than Hindi or English with Hindi and English as compulsory or elective subject or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level.</p> <p style="text-align: center;">AND</p> <p>2. Recognized Diploma or Certificate course in translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office including Government of India undertaking.</p> <p>Age Limit: Between 18-30years</p>	Rs.35,400/-
17.	CSSD Technician (01)	<p>Essential Qualification & Experience:</p> <p>1. B.Sc. (Microbiology) Or Medical Technology with 3 yrs exp. In CSSD in a 200 bedded hospital</p> <p style="text-align: center;">OR</p> <p>Staff Nurse (A Grade Registration) with 2 years experience in CSSD in a 200 bedded hospital</p> <p style="text-align: center;">OR</p> <p>Theater Assistant Course with 4 yrs experience in CSSD in a 200 bedded hospital.</p> <p>Age Limit: Between 21-35 years</p>	Rs.35,400/-
18.	Multi Rehabilitation Worker (Physiotherapist) (01)	<p>Essential Qualification & Experience:</p> <p>1. Bachelor Degree in Physiotherapy from recognized Institute/University with 2 years experience</p> <p style="text-align: center;">OR</p> <p>Diploma in Rehabilitation with 5 years experience Registered with the Physiotherapy Council.</p> <p>Age Limit: Between 21-30 years of age</p>	Rs.35,400/-
19.	Occupational Therapist (01)	<p>Essential Qualification & Experience:</p> <p>1. 10+2 In Science (Physics, Chemistry and Biology)</p> <p>2. Bachelor Degree in occupational Therapy from a recognized Institute/University.</p> <p>3. 02 years experience.</p> <p>4. Registered with Occupational Therapy council.</p> <p>Age Limit: Between 21-30 years of age</p>	Rs.35,400/-

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20.	Electrician (03)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> 10th Class /Standard or equivalent ITI Diploma Certificate in Electrician Trade Electrical Supervisory certificate of Competency; and Practical experience of 5 years in erection and running /maintenance of different types of HT and LT electrical installations including UG cable systems. <p>Age Limit: Not exceeding 35 years</p>	Rs.25,500/-
21.	Wireman (18)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> Academic Qualification: Should have passed ITI Diploma/equivalent qualification in trade. Professional Knowledge: Electrical workman permit/workman's competency certificate electrical workman's/lineman licence (Certificate of competency class-II) or any other equivalent certificate with at least 5 years experience in the line. Trade Test. <p>Age Limit: Between 18-30 years of age</p>	Rs.19,900/-
22.	Dissection Hall Attendant (01)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> 10+2 or equivalent with one year experience in the concerned department. <p style="text-align: center;">OR</p> <p>10th pass with three years experience in the concerned department.</p> <p>Age Limit: Between 21 - 30years.</p>	Rs.19,900/-
23.	Junior Engineer Civil (01)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> Graduate in Civil Engineering from a recognized University/Institute. 2 years' experience in design and engineering of Civil Projects, preferably in a Hospital Environment. <p style="text-align: center;">OR</p> <p>Diploma in Civil Engineering from a recognized University/Institute with 5 years' experience in design and Engineering of Civil Projects, preferably, in a Hospital Environment.</p> <p>Age Limit: Not exceeding 30 years</p>	Rs.35,400/-
24.	Hospital Attendant G-III (Nursing Orderly) (03)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> Matriculation from a recognized School/Board. Certificate course in Hospital Services conducted by a recognized Organization (such as St. Johns Ambulance) <p>Desirable: Experience of having worked in a Hospital.</p> <p>Age Limit: Between 18-30 years</p>	Rs.18,000/-
25.	Driver (Ordinary Grade) (01)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> Valid Driving License for driving heavy vehicles Knowledge of Motor Mechanism. Experience: 3 years <p>Desirable: 8th passed 3 years services as Home Guard/Civil Volunteer</p> <p>Age Limit: Between 18 - 30years of age.</p>	Rs.19,900/-

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26.	Cashier (04)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> 1. Degree in Commerce of recognized University or equivalent and 2. At least 3 years experience of handling accounts work of a Government Organization. And 3. Having proficiency in Computer Application. <p>Age limit: Between 21-30 years</p>	Rs. 25,500/-
27.	Assistant Security Officer (01)	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> 1. Degree of a recognized University or equivalent. 2. Following Physical Standards: <ol style="list-style-type: none"> a) Height: 170 cm Minimum (Relaxable by 5cms. Only for residents of hill areas). b) Chest: 81 cms (85 cms. After expansion) (Relaxed by 5 cms only for residents of hill areas). c) Should possess sound health free from deformity/disease. d) Vision in both eyes should be 6/12 (without glass) e) There should be no colour blindness.(Candidates claiming relaxation in height and chest will have to produce the certificate to this effect from the competent authority viz. Deputy Commissioner/ Dist. Magistrate/ Tehsildars of their place of residence). <p>Desirable: Experience for at least 5 years in keeping security preferably in a Hospital/Medical Institution of repute. Armed forces personnel of the rank of Subedar or Inspector of police from Civil/Para Military Forces.</p> <p>Age Limit: 18 to 30 years</p>	Rs. 35,400/-

1. Selection will be made as per the prescribed norms and requirement of the job.
2. Number of vacancies may get increase or decrease as per the requirement.
3. Preference will be given to local candidates, preferably who are already working in the same/similar department of posting.
4. No TA/DA will be paid for attending the test/ written exam/ interview/ joining the duty on selection.
5. Application must be submitted online only for the above post.
6. For applying please visit the BECIL website www.becil.com. Go the 'Careers Section' and then click 'Registration Form (Online)'. Please read 'How to Apply' carefully before proceeding to register and online payment of fee. The instruction (How to Apply) for filling up the ONLINE Application/ Registration is attached below for reference.
7. Candidates will be informed via email / telephone/ SMS for their Skill Tests/Interview/Interaction.
8. Candidates must review their application forms carefully before final submission. BECIL will not accept any request for changes to be made in the information submitted by the candidates wrongfully.
9. Only shortlisted candidates as per above eligibility criteria will be called for the selection process. So please mention your complete educational qualification and work experience

details in online application form. Mere filling the registration form will not confirm your suitability/selection for the post.

10. Candidates are requested to take printout of their Application Forms after online submission and retain with them for future reference.

Disclaimer: Terms and conditions given in the advertisement are guidelines only. In case of any ambiguity, decision of BECIL will be final and binding on candidates.

In case of any doubt/help please email as below:

For technical problem faced while applying online : khuswindersingh@becil.com

For queries other than technical : sanyogita@becil.com OR [0120-4177860](tel:0120-4177860)

Last date for submission of application forms is 05.10.2022.

Sd/-
DGM (MR)

BECIL REGISTRATION PORTAL

HOW TO APPLY:

1. Candidates are required to apply online through website www.becil.com or <https://becilregistration.in> only. No other means/mode of application will be accepted. **(Before applying for registration candidates are advised to have their Photo, Signature, Birth Certificate/10th Certificate, Caste Certificate scanned images for upload the file size should be not more than 100kb.)** If you want to apply for more than one post against the same advertisement, you need to register once only. The fee chargeable will vary according to the number of posts applied for.
2. Candidates are required to have a valid personal e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new E-mail ID before applying online
3. Candidates are required to go to the website of BECIL i.e. www.becil.com or <https://becilregistration.in> and click on the link "Career".
4. Candidates are required to follow below process for registration.
5. Registration to be completed in 7 steps:
 - **Step 1: Select Advertisement Number**
 - **Step 2: Enter Basic Details**
 - **Step 3: Enter Education Details/Work Experience**
 - **Step 4: Upload scanned Photo, Signature, Birth Certificate/ 10th Certificate, Caste Certificate**
 - **Step 5: Application Preview or Modify**
 - **Step 6: Payment Online Mode (via credit card, Debit card, net banking, UPI etc.)**
 - **Step 7: Email your scanned documents to the Email Id mentioned in the last page of application form.**
6. Candidates will have to upload scanned copy of passport color photo, signature scan copy, size of these scanned copies should be within 100 kb and in jpg/.pdf files only.
7. Only online payment of registration & application processing fees (non-refundable) is applicable. **There will not be any other mode of payment of registration & application processing fee. Demand Drafts, Cheques, Money Orders, Postal Orders, Pay Orders, Banker's Cheque, postal stamps etc., will not be accepted, towards registration & application processing fee.**

Category-wise registration & application processing is given below:

- General - Rs.885/- (Rs. 590/- extra for every additional post applied)
- OBC - Rs.885/- (Rs. 590/- extra for every additional post applied)
- SC/ST - Rs.531/- (Rs. 354/- extra for every additional post applied)
- Ex-Serviceman – Rs. 885/- (Rs. 590/- extra for every additional post applied)
- Women - Rs. 885/- (Rs. 590/- extra for every additional post applied)
- EWS/PH - Rs. 531/- (Rs. 354/- extra for every additional post applied)

Note: Bank and payment gateway charges on the above amount will be borne by the applicant.

8. BECIL will not be responsible for any network problems in submission of online application.
9. Candidates are advised to fill the post judiciously as per the advertisement released by BECIL.
10. All the communications be made either on registered email or registered mobile number.
11. In case of submission of any false information or false documents, action, as per rules in addition to complaint with local authorities be made, on the desecration of BECIL.
12. No candidate shall make any communication with our client.
13. Candidates are requested to enter the details in the online application format carefully. Before final submission of application, there will be a preview available to the candidates in case of modification required. After submission of the application, no modification will be permitted and fees once paid will not be refunded.

****Candidates are advised to apply through above mentioned website only, candidates will be solely responsible for submitting their through any other website. The candidates are requested to check their email & messages regularly. BECIL will inform the selected candidates through email & sms. BECIL will not be responsible for any delay on candidate's part. ****
